



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

**SHRIMATI SAVITARANI NARAYANDAS JAWANDHIYA
MAHAVIDYALAYA**

OPPOSITE MIDC, WARDHA- YAVATMAL ROAD, DEOLI.

442101

www.ssnjdeoli.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

It is of immense pleasure to us to submit the Self-Study Report of our college for the second cycle of accreditation. Shrimati Savitarani Nayarandas Jawandhiya (SSNJ) Mahavidyalaya, Deoli Dist.Wardha, Maharashtra was established in September 1985. The college is governed by Yeshwant Rural Education Society, Wardha founded in 1960 under the able leadership of “Shri BapuraojiDeshmukh”, a man of vision and an associate of Mahatma Gandhi. The college opened with Arts faculty and Commerce was inducted a year later. One Engineering college, four degree colleges, twelve junior colleges, twenty-two high schools and a few primary schools are run by the Society. In the current year the college has 796 students. We completed the first cycle of accreditation in 2004 and the college was awarded C grade. The society won the ‘Best Education Society Award’ instituted by the Government of Maharashtra in the year 2002. The college topped in the SwatchhSarvekshan contest conducted by the Municipal Council of Deoli in 2018.

Vision

The vision of our institution is to develop students from the rural background with knowledge and to provide better facilities of higher education. We also endeavour to encourage students in nation building through innovative practices and inculcate in them human values and a sense of social responsibility.

Mission

Education for all

Goals and objectives:

- To achieve the all-round development of students.
- To inculcate in students human values and awareness about environment.
- To improve the knowledge base and develop the latent potential of students for employment/self-employment.
- To create educational, social and cultural awareness among students.
- To sensitize students about social issues in the surrounding community.
- To generate awareness regarding competitive examinations among students.
- To create interest in information technology among learners.
- To boost ICT-based education.
- To foster global competency among students.
- To inculcate economic, social, cultural and environmental values among students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength

- Rural students receive education here.
- Multi-faculty College offering co-education in Arts and Commerce at the UG level.
- Sufficient infra structure facilities.
- Campus with CCTV surveillance.
- Involvement of the faculty in social activities.
- Career oriented course.
- Well-furnished laboratory for practical.
- Library equipped with some facilities and a sizeable number of books and journals.
- Campus area of about 18 acres.
- Activities like NCC and NSS.
- Sports activities bring laurels.

Institutional Weakness

• Institutional Weaknesses

- Financial constraint for development.
- Government ban on filling vacant posts.
- Lack of placement opportunities.
- No industrial linkages.
- Less dedicated students with little aptitude in the use of library.
- Early marriage of female students before completing degree studies.
- Many male students discontinue studies after graduation.

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Institutional Opportunity

• Institutional Opportunities:-

- Encouragement of more activities.
- Strengthening of the college library.
- Improvement of university examination results.
- Involvement of more students in sports activities.

Institutional Challenge

• Institutional Challenges:-

- Mobilization of financial resources.
- Linkages and collaboration with industries.

- Placement opportunities to students.
- Minimizing the dropout rate.
- Prompting male students for onward education after graduation.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The university frames the curriculum for the various programs. The Board of Studies of each subject prepares the syllabi. Teachers who are not Board members are free to make suggestions to the university through the Board. It is the responsibility of the Institution to implement the syllabus entirely.

Academic Flexibility

There is no academic flexibility offered to the learners yet.

Curriculum Enrichment

In addition to the syllabus, environmental awareness, and gender equality human values are instilled in the minds of students. The feedback is used to strengthen the quality of teaching-learning process and improve the facilities provided by the institution.

Teaching-learning and Evaluation

- The college is situated in a rural area. The institution runs Arts and Commerce programs. The admission process is transparent and equity is maintained.
- If the applicants are less than the sanctioned seats, the principle of *first come first served* is followed.
- The reservation policy of the Government is taken care of.
- As the students have a similar academic background, there is harmony in their knowledge level.
- Most teachers in the college possess Ph. D. degree. Teachers take part in seminars, conferences and workshops.
- The institution has created a mechanism for redressal of student grievances related to academic and non-academic matters.

Research, Innovations and Extension

The institution organized some state-level seminars in the past. The library is equipped with a good number of books and journals. There are over 10,000 books and 14 journals right now.

Resource Mobilization for Research

Nine teachers out of the total fourteen are Ph. D. holders (69.23%). The librarian's thesis has been submitted. Three teachers were recognized as research guides in the past and the recognition granted is no more

valid as the present rule stipulates that the institution of the guide must be running PG course too. Two of our teachers completed minor research projects few years back.

Extension Activities

- A few industrial visits were made to the nearby industrial area run by the Maharashtra Industrial Development Corporation.
- The college NSS unit is active and undertakes several activities like cleanliness drive, anti-superstition awareness and evils of alcoholism etc.
- There is also an NCC unit here. A few of the past cadets have secured jobs in defence services too. The unit took up some welcome activities like fire extinguishing work at some area where some part of a forest caught fire.

Collaboration

Faculty members participated in seminars/conferences/workshops and presented papers.

Infrastructure and Learning Resources

The college has facilities for teaching and learning. The total campus area is 18 acres. The campus includes class rooms, office, auditorium, garden, playground, running track, physical education office, NSS, NCC rooms etc. The ground is open for games and sports activities.

There is the central Library with books, e-books and e-journals. The Library consists of a reading room, book issue counter and a cabin for the librarian. It is open for the students and staff between 8 am and 4 pm. The Library has internet and Online Public Access Catalogue (OPAC) facilities. There is Information and Library Network (INFLIBNET) too.

The budgetary provision has ensured the proper maintenance of infrastructure and academic support facilities. The college plans and executes the utilization of funds. Most students of the institution have been availing scholarship and other schemes.

Student Support and Progression

Students passing out from the institution enter various walks of life. Some proceed to higher studies; some enter family life and some, employment or business.

Student Participation and Activities

The representation of students is visible in every activity of the institution. Students are assigned some specific work by teachers to enhance students' participation in the activities of the institution.

Alumni Engagement

The alumni association was formed taking into account the role of students in the affairs of the institution. The association meets every year and the members make healthy suggestions and the institution

welcomes them.

Governance, Leadership and Management

- The vision of the institution is to provide quality education to the students admitted here. The objective of the college is to create educational and social awareness in the learners and to achieve the development of their all-round personality. The institution sets up various committees for the accomplishment of the goals.
- Home economics is one of the subjects offered here. The admission seekers in this subject are females. The subject has a laboratory with necessary facilities for practicals.
- The College Development Committee formerly known as the Local Managing Committee (LMC) meets twice in a year at the college in which the Chairman of the society presides over. A few of the directors of the society, the principal of the college and nominated members of the staff and student representative are members too.
- There are welfare schemes for the staff. Eligible teachers are promoted as per the UGC and the State Government stipulations. The institution encourages teachers to take part in seminars refresher and short term courses. Most of the teachers here are Ph. D. degree holders.
- Student Aid Fund is a welfare scheme for the students.
- Internal check is maintained through timely audit of grants received. Budget is prepared yearly and presented at the meeting of College Development Committee for sanction.
- The Internal Quality Assurance Cell contributes to quality assurance strategy.

Institutional Values and Best Practices

- The college has constituted an anti-ragging committee and anti-sexual harassment committee as a part of gender equity drive.
- LED lighting has been adopted as a part of environmental consciousness. We have rain water harvesting arrangement to arrest the waste flow of monsoon rain water.
- Our institution runs two healthy practices .One is commemorating the army's victory at Kargil while cherishing the fond memory of the martyrs. On the occasion of the festival of 'RakshaBandhan', our NCC cadets despatch rakhis to soldiers of the country serving on the borders.
- A statue of the founder President of our society, late Shri Bapuraoji Deshmukh has been erected in front of the main building. On the day of his death anniversary every year, the college staff assemble at the college to offer him homages.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRIMATI SAVITARANI NARAYANDAS JAWANDHIYA MAHAVIDYALAYA
Address	Opposite MIDC, Wardha- Yavatmal Road, Deoli.
City	DEOLI
State	Maharashtra
Pin	442101
Website	www.ssnjdeoli.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	S. R. Upadhyaya	07158-254460	9921580480	-	ssnjdeoli.1985@re diffmail.com
IQAC / CIQA coordinator	D. S. Dabade	07158-254156	7709779557	-	dilipdabade86@gm ail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	05-09-1985

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	05-09-2003	View Document
12B of UGC	05-09-2003	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Opposite MIDC, Wardha-Yavatmal Road, Deoli.	Rural	16.02	2545

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom, Commerce	36	HSC passed	Marathi	360	213
UG	BA, Humanities	36	HSC Passed	Marathi	760	583

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				7				7			
Recruited	1	0	0	1	4	2	0	6	6	1	0	7
Yet to Recruit	0				1				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	8	1	0	9
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	4	1	0	3	0	0	9
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	1	0	2	1	0	4

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	456	0	0	0	456
	Female	340	0	0	0	340
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	94	99	54	140
	Female	82	65	50	91
	Others	0	0	0	0
ST	Male	26	33	26	38
	Female	36	41	27	34
	Others	0	0	0	0
OBC	Male	211	196	100	306
	Female	171	171	138	275
	Others	0	0	0	0
General	Male	18	13	4	13
	Female	10	9	7	6
	Others	0	0	0	0
Others	Male	54	46	28	59
	Female	56	41	29	57
	Others	0	0	0	0
Total		758	714	463	1019

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 36

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	02	02	02	02

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
758	714	463	1019	973

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
220	220	220	220	220

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
146	140	63	318	268

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	12	12	12	12

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
13	13	13	13	13

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 11

Number of computers

Response: 22

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
44.74	28.89	25.79	28.44	36.9

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The syllabus and its implementation are the work of the affiliating university. The syllabus is framed by the Board of Studies of the affiliating university. The Universities Act regulates that ten members of the Board shall be elected. These members elect the Board Chairman who plays a major role in taking decisions. The Board of Studies has a tenure of five years. This Board meets annually for the revision of syllabus.

Wherever the revision of syllabus takes place, it is modified either partially or wholly. Suggestions and remarks are invited from teachers of the affiliated colleges. It is not obligatory for the Board of Studies to modify the syllabus as per the suggestions made. The final decision is taken by the Board of Studies itself. The approval of the statutory authority is obtained and the revised syllabus is displayed on the website of the University.

The affiliating university has complete autonomy in the implementation of the syllabus. The UGC suggests that there must be uniformity in the syllabus of the universities of the country. The affiliated college prepares the workload and time table for the academic year. Endeavour of every kind is made to inculcate human values by celebrating birth/death anniversaries of personalities of national importance. The college NSS unit takes up programmes like cleanliness activities, anti-dowry drive, eradication of superstitions, environmental awareness, evils of alcoholism etc. Thus the NSS unit teaches human values, cultural awareness and sustainability.

The National Service Scheme organizes a special camp every year in some nearby village. There is an NCC unit here with 54 cadets. Some cadets have entered the defence services.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 16.67

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	0	0	0	01

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 0

1.2.1.1 How many new courses are introduced within the last five years

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 0

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**Response:** 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum****Response:**

Institution integrates cross-cutting issues relevant to Gender Environment and sustainability human values and professional ethics into the curriculum. Deoli taluka is a cluster of villages small and large. The average percentage of female students over the last five years is 47 and that of male students is 53. The library is equipped with a variety of books on various subjects. There is no gender discrimination of any kind noticed. The institution observes birth death anniversaries of the great personalities of the nation where the Cultural Committee takes the lead. The college strives for the all-round development of students taking into consideration the changing needs of the hour. The activities of the NSS create awareness about ecosystem and environment. Global warming and climate change are issues of heated discussion these days everywhere. Tree plantation-drive is so common among the activities of the NSS unit.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years**Response:** 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: D. Feedback collected

File Description	Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 82.09

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
369	399	268	387	383

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
440	440	440	440	440

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
220	220	220	220	220

File Description**Document**

Institutional data in prescribed format

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners**Response:**

Our students belong to mostly rural area. Their intellectual level is naturally lower than that of the urban ones with sophisticated life style and better educational background. The rural students face a number of difficulties. The affiliating university introduced the semester pattern at the B.A and B.Com level from 2016-2017. It was the annual pattern prior to this. The semester pattern surely means two university examinations in an academic year. Students here differ in their intellectual calibre. Identifying slow learners, some teachers sometimes engage extra classes on holidays. The world of today is thoroughly competitive with cutthroat competition. It is a necessity to prepare students to survive in this competitive world. The Darwinian theory of survival fittest is applicable today everywhere. The university has taken into account this need of the hour and formulates the syllabus. With the advent of the semester pattern, the division of marks has been changed. In the yearly pattern, most subjects did have question papers of one hundred marks each. In the semester pattern, the university question paper is of eighty marks and the internal assignment is of twenty marks.

2.2.2 Student - Full time teacher ratio**Response:** 54.14**2.2.3 Percentage of differently abled students (Divyangjan) on rolls****Response:** 0.13

2.2.3.1 Number of differently abled students on rolls

Response: 1

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Teaching-learning process is the most important activity in an institution of learning. Students are there to learn and the teachers shoulder a major responsibility. Teaching is incomplete without the active participation of students. It is up to the teachers to discover ways in order to make students take part in the teaching -learning process. Teaching shall not be like the proverbial parrot's training. What is required is the participation of students with curiosity and enthusiasm. Delivery of knowledge must be done with precision and accuracy.

1 Application of ICT Tools.

Gone are the days of the blackboards and chalks. The modern era is of electronic devices and tools. The interactive board is one of the electronic tools among these. The college purchased two of them with the purpose of effective curriculum delivery. Some teachers made use of them for a short period. The teaching method now is of lecture delivery with the help of backboards and chalks.

2 Use of Audio Visual aid

Audio visual aid plays a vital role in the teaching-learning process. Seeing is believing. Students grasp better if they are shown images of what is taught. Audio visual aids too play a similar role. A few teachers here made use of audio visual device to teach some topic more effectively. Students are also prompted by teachers to watch and listen to useful programmes on the television.

3 Old Question Papers

Experience is the best teacher, goes the saying. Students appearing at the university examination may have no knowledge of the questions or their pattern. In such circumstances question papers of the past come to help. Teachers advise students to refer to such papers for guidance and model for better preparation and performance at the examination. Students also seek the help of teachers for solution and assistance. Special attention from is invited to the nature of questions, distribution of marks, time limit and so on. Perusal of such question Papers indeed helps students to get familiar with the examination process.

4 Seminars

Seminars enable students to participate actively in the learning process. A few seminars were conducted here. Students are given the topic beforehand. Two of the students present the topic. Any student from the audience is free to raise questions on the topic. Seminars help students to understand the nature and depth of the subject in a better way.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 8.33

2.3.2.1 Number of teachers using ICT

Response: 1

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 75.8

2.3.3.1 Number of mentors

Response: 10

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

Assimilation of knowledge is without the boundary of age or space. The internet has crept in everywhere. The latest teaching techniques include the use of ICT tools. ICT-enabled curriculum delivery is more effective and rewarding. We have an English Language Lab loaded with **Orel Software**.

Group Discussion-

Group discussions enable learners to involve in the learning process in an active way. Discussion amongst students helps in arriving at new aspects and dimensions. They are helpful in understanding the topics in an easy way.

Audio-Visual Devices-

Audio-Visual devices for instruction are thoroughly effective in curriculum delivery. Little children learn faster with the help of audio-Visual aid which help them to grasp things better. A few teachers here make use of audio-Visual aids for effective teaching including compact disc

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 93.33

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 66.67

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	9	8	8	6

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 25

2.4.3.1 Total experience of full-time teachers

Response: 300

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 7.69

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

File Description

List of full time teachers from other state and state from which qualifying degree was obtained

Any additional information

Document

[View Document](#)

[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Education is an ongoing process knowing no limits of age wealth or birth. Learning has to be examined periodically if it is to be fruitful. The test of what one has learned makes learning more rewarding and

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The grievance redressal cell of the college looks into matters relating to grievances about examinations. Some students may have some grievances about examinations. Occasionally it happens that the hall ticket of some examinees indicates some subjects that the examinee has not chosen. There is another problem that props up sometimes. Some mark sheets contain marks of some subjects which the examinee did not opt. The complaint of the examinee first reaches the subject teacher. The teacher refers the matter to the clerk concerned. In case, timely redressal does not take place, the examinee approaches the Head of the Institution wherein he refers the matter to the University.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The institution adheres to the academic calendar issued by the affiliating university. The University academic calendar contains information about admissions, holidays, examinations and so on. The institution prepares its own academic calendar every year giving due slot to the university calendar. This calendar outlines the semester division, work schedule and the period of university examinations. Time table is prepared for arranging the periods. The workload of each subject is taken into account.

File Description	Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The program outcomes are stated on the institutional website. Sociology- man is a social animal. He has no existence away from the society. No man is an island. Sociology deals with society and its elements. It teaches one how to become a useful element of the human society discharging one's responsibilities to it. Human beings are born and die in society. They become responsible citizens of the country with social awareness, staying away from discrimination of every kind.

History-

History is that branch of knowledge which is concerned with the study of development of man as a social and political being. It is the series of events and action which occur in the life of people. Human

beings must learn from this. One can say that history is the study of man himself. Thus, history can have a cathartic effect on the human mind if it acts as a catalyst.

Economics-

Adam Smith defines economics as the study of wealth. Man's desire for happiness is insatiable. This means the ways to attain happiness are limited. Economics strikes a healthy balance between the desire for happiness and the maximum welfare of the maximum number. A person with a good knowledge of economics can never be a failure in life.

Business management-

The scope of management is without bounds and limits. It is there in every sphere of life. Every human activity is affected by it. Business management teaches how to march towards success in every business activity. Any business meets with success when it is run in accordance with the principles of business management.

Financial Accounting-

Accounting is a key factor in business. Business involves financial transactions. It is not humanly possible to store up every transaction in memory. Therefore the writing down of accounts becomes a necessity. Again the success of business can be ascertained if the accounts are in written form. The knowledge of accounting helps any human being. It's helpful to the Government, investors, consumers, and the society at large.

Home Economics-

Students who opt this subject are mostly females. This makes students excellent home-makers. The syllabus includes cookery, textiles, food and nutrition, child development and other domestic affairs. The subject enables students to know domestic life from close quarters and tackle day-to-day problems of life.

Marathi literature-

Marathi is the official language of Maharashtra. It is a land of saints, social activists, freedom fighters and performing artists. The folk literature of the state is famous. Students of the B.A. classes are free to opt this subject. Literature includes writings whose value depends on beauty of form or emotional effect. Litterateurs like Jnaneshwar and Tukaram are of global fame. They have enriched Marathi language immeasurably. Tukaram is known as the Milton of India. Literature is not merely the beauty of language; it reflects the art, culture, civilization and life of human societies.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The semester pattern was introduced in B.A. and B.Com courses by the affiliating university from the academic session of 2016-2017. It was implemented in the first year degree class that year and the implementation spread to the second and the final year classes in the succeeding two years. With the advent of the semester pattern, the institution could award internal marks which would be added to the marks scored at the examination conducted by the university. Every subject has internal marks of 20 each at the disposal of the institution except Home Economics. Examination for the remaining 80 marks is held by the university. In Home Economics, the university holds theory examination for 40 marks and internal examination for 10 marks is conducted by the institution. In practicals, the institution holds examination for 10 marks and the university conducts practicals for 40 marks for which the university deposes an external examiner. Annual pattern existed before the commencement of the semester model. That time, the university conducted examinations for 100 marks each in each subject except in Home Economics. Those days, the university used to hold theory examination for 70 marks and the remaining 30 marks were for the practicals.

The programme outcomes and programme specific outcomes are assessed with the help of course outcomes of the relevant courses. Assignments are given to students in such a manner that they will refer to good books for the work. The teacher concerned makes sure that students are able to execute the assignment work properly. The assignment given is related to the course outcomes of the respective subject.

2.6.3 Average pass percentage of Students

Response: 83.56

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 122

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 146

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.26

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 14

File Description

Document

Any additional information

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Compost-

Fertilizers are a later development. India used compost for better yield and healthy growth of flora for a long time. Compost is devoid of any harmful element. Health-conscious people today are in search of organic products. Studies show that compost can arrest pollution to a large extent. Keeping in view all these factors, we too have compost production. We produce it in a 15*15 sized ditch. The dead leaves of plants and weeds are collected in the ditch and compost is ready when the leaves and weeds rot along with soil and water.

Vermiculture:

Manure is considered eco-friendly and harmless. The excrement of animals is used as manure in many parts of the world. Fertilizers cause illnesses of various kinds. Earthworm contributes to soil fertility and conservation with their humus producing and burrowing activities. Manure prepared from animal excreta serves as a safe yield booster. Our Institution prepares such manure which can be used for various plants. The yielding effect increases as it abounds with earthworms. The ditch used for this purpose measures 12*12 feet.

Water harvesting :

Global warming has lowered the water level all over the world. Carbon dioxide has increased in nature and even the ocean water level is coming up. Water scarcity has become proverbial across the country. Hard times are ahead for our country with a staggering population. We here took a welcome step by starting water harvesting. The otherwise running-out water is collected as it flows out of the terrace. The pipeline sends this water to the ground thereby perverting it from flowing away. Students are made aware of the benefits of water harvesting.

File Description	Document
Any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The Institution takes several initiatives and measures with a view to develop the personality of students while making them acquainted with social issues around. They have to be aware of the stark realities of life. One of the aims of education has to be sensitizing students with the burning social and economic issues around them. With this purpose the institution introduces programmes which may develop a universal outlook. The institution took up some measures during the last five years. A cycle rally was arranged from Deoli to Bordharan (Dist. Wardha) in which our NCC cadets and boy scouts took part to give the society the message of 'SAVE FORESTS, SAVE WATER'

Eradication of superstition and addiction

People in the rural areas are susceptible to superstitions. Most rustics do have a fondness for alcohol too. The institution tries to dissuade them by convincing them of the repercussions they and their family have to face. This is done with the help of the NSS unit of the institution. Tobacco kills humans easily. Many people fall prey to the use of tobacco in various ways. The government of Maharashtra has initiated a state-wide anti-tobacco drive. The government supplies boards and signs free of cost to caution people of the dangers of tobacco use. Superstitions are found even in developed countries. In Indian villages the clear stream of reason has lost its way into the dreary desert sand of dead habit. Superstitions kill the reasoning power. There are instances of human sacrifices in various parts of the country. The NSS volunteers remind these people of the suicidal path superstitious people and addicts have chosen. The means used are skits, posters and speeches.

Conservation of plants and water

As it did in the past, the monsoon fails in India now and then. Gone are the days when the prime minister of the country toured affluent nations beseeching aid. Water is elixir of life. Global warming decreases the ground water level. Many Indian farmers become despondent owing to water scarcity. The NSS volunteers exhort the rural farmers to conserve plants and water. This is done in those villages where the special camps are held.

Blood Donation:

Blood is life. There are human beings here and there who are in dire need of blood. The reasons may vary. Many patients are in need of blood because of either illnesses or accidents. Donation of blood is

donation of life. The NSS unit took initiatives for donation of blood in a nearby village in (year) .The response was positive.

File Description	Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 5

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	0	1	1

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 29

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	7	5	8	6

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 38.76

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
239	194	238	343	487

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The institution has adequate facilities for teaching and learning purposes. The total area spreads over about 18.06 acres of land. The Maharashtra Road Development Corporation has undertaken the widening job of many of the existing roads. The institution lost about 2 acres of land in the road-widening process. The institution had to suffer the loss of a garden, vehicle parking shed and one urinal. The front gate and the barbed wire fencing were removed. The main building accommodates the Principal's cabin, classrooms, laboratories, administrative office, hall and the library. Financial aid from UGC and the college management are used for the development of infrastructure. Grant for the construction of a Multiple Gymnasium, paly ground and a 400-meter running track was received and spent.

- The infrastructure of the institution has the following details.

Sr. No.	Infrastructural Facility	■	
1.	•	09 (at time the labs also used classrooms)	
1.	Digital Classroom	02 (Out of 09 Classrooms)	
1.	Multipurpose Seminar Halls	1.	
1.	Girls Common Room (Hostel Building)	1.	
1.	Library and reading room	01+01 (G+F floor)	
1.	Principal Cabin	1.	
1.	Office (administrative)	1.	
1.	Staff room	1.	

- Total Number of Laboratories-03:

Sr. No.	■	No of laboratories	
1.	Home Economics	1.	
1.	Fashion Designing	1.	
1.	Computer Lab - Language Lab	1.	

- Other facilities for teaching-learning process.

Sr. No	Equipment	Quantity	
1	Xerox Machine	03	
2	Printers	07	
3	Scanner	03	
4	Laptop	02	
5	Computers	25	
6	LCD Projectors	02	
7	LED TV	01	
8	Digital Camera	01 (NSS)	
9	Interactive Board	02	
10	Generator	01	
11	Office Invertor	02	
12	General Invertors	02	
13	VCR ?	00	
14	CD Player ?	00	
15	Fax Machine	01	

File Description	Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

The institution has a regular and full-time director of physical education. Activities of sports and games are held and participants are coached by the Director. Activities like Kabaddi, volleyball, Cricket wrestling are organized and participants rehearsal. Some sports persons made commendable performance by participation at the inter-collegiate and inter-university level.

In kabaddi too, the players brought laurels in 2013-14 the college team won the intercollegiate title and in 2014-15 the team secured the university title. In the following year the team came out victorious winning the intercollegiate title in 2016-17 and 2017-18 the team represented the college in the intercollegiate championship during the last five years. Eight players found entry into the university kabaddi team. In Volleyball 2 players found selection to the university team. The paly ground here is large enough. There is a 400- meters running track. Besides, in January every year the college organizes college level competitions in running, long jump, high jump, shot put, cricket, skipping, musical chair, etc. and the winners are awarded prizes on the Republic Day. The ground is used by some nearby villagers for jogging and morning, evening walk purposes.

Cultural Activities:

The cultural committee is one of the committees formed here periodically. This committee plays a key role in developing the latent talents of the students. The committee arranges competition in items like rangoli, debate, dance, fancy dress, solo and elocution. The winners are given away prizes. Participation in

the events is voluntary. Such activities make the learning process interesting. The Committee takes the lead in the organization of talks or lectures by invitees outside the institution. The birth/ death anniversaries of national personalities are observed. The college has a public address system of its own.

File Description	Document
Link for Additional Information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 27.27

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 03

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 1.72

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.66	0.91	0.19	0.73	0.25

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:**ICT facilities in Library:**

Total no. of computer in library ?(...for Librarian,for book issue, and ... for students	
Wi-Fi	Nil	
Printer	1	
Xerox machine	1	
Inverter	1	
LED TV	Nil	
DVD Player	Nil	

Sr. No.	Name of the ILMS software	Nature of automation (Fully or partially)	Version
1	LIBMAN	Partially	8.0

File Description**Document**

Link for Additional Information

[View Document](#)**4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment****Response:****ICT facilities in Library:**

Total no. of computer in library ?(...for Librarian,for book issue, and ... for students	
Wi-Fi	Nil	
Printer	1	
Xerox machine	1	
Inverter	1	
LED TV	Nil	
DVD Player	Nil	

Sr. No.	Name of the ILMS software	Nature of automation (Fully or partially)	Version
1	LIBMAN	Partially	8.0

File Description	Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, Manuscripts, special reports or any other knowledge resources for library enrichment

Response:-?

The college library has Library Advisory Committee consisting of the following members.

Dr. S. R. Upadhyaya (Chairman)

Dr. G. G. Maldhure(Member)

Dr. G. V. Helonde (Member)

Dr. R. B. Sheikh (Member)

Ms. Sushma Kamble (secretary)

The committee makes timely recommendations for the improvement of the various facilities in the library.

• List of rare books

Sr. No.	Name of the book	Name of the publisher	Name of the author	Prize
1	Lokmanya te Mahatma	Rajhans Publication	Dr. Sadanand More	600
2	Rasvimarsh	Continental Publication	Dr. K. N. Watve	25
3	Bhasha Shtra	-----	-----	30
4	Sahityatil Samprday	Continental Publication	Dr. R. S. Walimbe	80
5	Rasbhav Vichar	Maharashtra Rajya Sahitya Sankruti Mandal	Pra. R. P. Kangle	23

• The college has text books, reference books, Magazine, Journals etc. and their values per year(AQAR)

Sr. NO.	Year	Text Book and Reference Book	Journal	Magazine
1	2014-2015 (Quantity)	9006	4	10
	Value	851774	8,000	3,000
2	2015-2016(Quantity)	9006	4	10
	Value	8,51,774	8,000	3,000
3	2016-2017(Quantity)	9176	4	10
	Value	8,88,748	8,000	3,000

4	2017-2018(Quantity)	9409	4	10
	Value	9,30,904	8,800	3,000
5	2018-2019 (Quantity)	9602	4	9
	Value	9,68,447	8,800	2,800

Now the college has a total of 9602 (UGC and degree College)

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

- A. Any 4 of the above
- B. Any 3 of the above
- C. Any 2 of the above
- D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.49

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.37	0.42	0.36	00	1.28

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 7.77

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 60

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has 30 computers, two laptops, six printers and a scanner. Fifteen computers are connected to LAN in the computer lab. Two computers are connected to LAN in the library along with LIBMAN software. There is College Management System (CMS) software in the office and six computers in LAN to perform administrative work. A separate laptop and copier are there to conduct the university examinations. All the computers have the protection of licensed Quick Heal and Net Protector Anti-virus. The software is updated from time to time.

The college has Internet/Wi-Fi connectivity in the office, library and computer lab. Two classrooms are equipped with Digital Interactive boards and another two are furnished with LCD Projectors. Teachers use laptops as and when required.

Updation of IT facilities is regularly done. Schedule for updation is as follows :

Sl. No.	IT Facility	Updation Schedule
1	Computers and Accessories	As per need
2	Licensed Office Software (CMS)	Yearly
3	Library Software (LIBMAN)	Yearly

4	College Website	Yearly
5	Wi-Fi	Frequently
6	VPN	Frequently

The college has 30 computers, two laptops, six printers and a scanner. Fifteen computers are connected to LAN in the computer lab. Two computers are connected to LAN in the library along with LIBMAN software. There is College Management System (CMS) software in the office and six computers in LAN to perform administrative work. A separate laptop and copier are there to conduct the university examinations. All the computers have the protection of licensed Quick Heal and Net Protector Anti-virus. The software is updated from time to time.

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1	Computers and Accessories	As per need
2	Licensed Office Software (CMS)	Yearly
3	Library Software (LIBMAN)	Yearly
4	College Website	Yearly
5	Wi-Fi	Frequently
6	VPN	Frequently

4.3.2 Student - Computer ratio

Response: 25.27

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: <5 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 28.6

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
7.28	12.95	7.59	7.96	9.04

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**Response:**

The College has a maintenance committee which oversees the maintenance of the building, garden, ground etc. The committee is formed in the beginning of the session and it works under the supervision of the principal. The committee is headed by a non-teaching staff member and a few teachers. The college plans and executes the allocation and utilization of funds in a systematic way. The committee sees that periodic checks are done to ensure the efficiency of the infrastructure. The maintenance committee has some wings attending purchase, stock verification and garden maintenance. The purchase committee makes purchase taking into account the budget allocation of the institution. There are people for the maintenance of electrification and the upkeep of computers. These technicians are paid according to the work done.

The library maintains record of the books issued and returned. It has also records ready of the books that are meant for weeding. The building is cleaned by sweeping. Sometimes carpenters, plumbers and painters are employed for the maintenance of the infrastructural facility. Cleanliness is a must for proper learning

environment. Dustbins are used wherever necessary.

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 62.52

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
446	196	310	831	757

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 7.77

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
50	65	56	50	60

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description**Document**

Details of the students benefited by VET

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes**File Description****Document**

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

Details of student grievances including sexual harassment and ragging cases

[View Document](#)

Any additional information

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 0

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 19.86

5.2.2.1 Number of outgoing students progressing to higher education

Response: 29

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	00

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
25	10	10	20	25

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The college has “Students’ Council” for every academic year. The selection of the student as members of the student's council is as per the provisions of the sections 40 (2) (b) of the ‘Maharashtra University Act 1994’. The composition of “Students’ council” is as follows:

Principal Chairman

A Nominated Teacher by Principal Member

NSS Programme Officer Member

Director, Physical Education Member

One Student from each class with academic merit in the last examination held and engaged in full-time study in the college Members

One student with outstanding performance in each activity of Sports, NSS, and Cultural Activities. Members

Two female students nominated by the principal (SC/ST/NT/ OBC) Members

The Secretary of the Council is elected by the students' members themselves.

The activities and functions of the students' Council:

Organise and co-ordinate the academic and cultural events in the college

Mediate between the students and college

Coordinate all extracurricular activities and annual gathering of college

Volunteer in conference, workshops, sports events and NSS activities.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 3.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	4	3	3

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Alma materis dear to anyone who has love for knowledge. One learns the rudiments of scholarship from the institution one attends first. Alumni Association exists to support the parent organisation's goals and to strengthen the ties between the alumni and the parent organisation. Indebtedness is something that never ends in nature. Every living creature is indebted to something he or she receives. Students make evaluation of the accomplishments and imperfections of the institution where they receive education. The bond

between the institution and the learner may continue even after the learner departs. The institution may owe to the learners too. Students may notice some lacunae of some kind in the institution. They may think that the prospective students shall not suffer because of such lacunae. They may bring them to the notice of the institution so that the future students will not have to face any embarrassment. These students pay their role well after they complete their studies and become alumni of the institution. Most of the students of our college hail from penury-stricken families. However, our college too has an Alumni Association the Association meets once in a year.

File Description	Document
Any additional information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document
Any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Our vision is to provide excellent academic orientation to learners coming from rural areas. Our founder chairman late Bapuraoji Deshmukh stated long back meaning '*Although schools and colleges impart education in their own way, it is more imperative to educate the rural masses*'.

Mission:

- To develop professional attitude, confidence and skills of learning in chosen areas of learning.
- To foster scientific outlook among learners.
- To inculcate moral values and social responsibility.
- To ensure access and equity in higher education in deserving students
- To attract and develop talented and committed human resource and provide an environment conducive to innovation, creativity, team spirit and entrepreneurship.
- To facilitate effective interaction among faculty and students and networking with alumni, industries and stake-holders.

Leadership plays an important role in accomplishing the goals and objectives of any institution. It is effective when it works systematically incorporating into it motivation, control, co-ordination, planning, decision making and delegation of power. Decentralization of power is a political concept originated in Greece in ancient times. The institution forms various committees for its effective functioning. Each committee has deputed power and functions in accordance with the suggestions of the head of the institution. The principal is the chief of all the committees. Some of such committees are the following.

1. Cultural committee:

This committee takes care of the cultural activities of the college. This includes organizing competitions, arranging lectures, celebrating birth/death anniversaries of great Indians, annual gathering of students and so on. The competitions give vent to the latent talents of students. Students get exposure to the maximum.

1. Admission committee:

Admission committee is responsible for the admission of the students. Different teachers are given the responsibility of admission to different classes. The committee verifies the documents of the admission seekers and decides whether the applicants are eligible for admission. Teachers are given the charge of different classes.

1.NSS Committee:

This committee extends support to the activities of the NSS. NSS takes the initiative in extension activities that are useful to the society, serving the community through extension, which is a social responsibility.

1.Sports committee:

Sports activities are held every year. The teacher of physical education is a regular one and he is assisted by the committee members when their help is sought. Competitions are held in various events. Some contestants take part in inter-collegiate and university level contests.

1.College Development Council (CDC) :

Formerly known as the Local Managing Committee [LMC] acts as the decision-making body in the overall development of the institution. It meets at least twice in a year. The Council is the decision-making body of the institution. The Chief of CDC is the Chairperson of the Society.

1.Library Advisory Committee:

This Advisory Committee takes decisions in matters relating to the library. The members include the Head of the institution, librarian and a few teachers. The Committee meets twice a year to take decisions about the various facilities of the library.

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management**Response:**

“The greatest single factor or key for unlocking the forces of economic growth in any nation is management.” says Economist, John Mee. Entrepreneur HenryFord too believed in decentralization of power. Our institution also holds the same belief and deposes power which results in decentralization. We feel that decentralization will result in better efficiency and administrative quality. Formation of committees is keeping this in view. The committees contribute to the management of the institution in their own ways. Committees are entrusted with some work which in turn lessens the burden of the administrator. Such committees surely enhance the efficiency of the committee members and teach them the importance of team work and rudiments of work culture.

File Description	Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

During the previous accreditation by NAAC, the Peer Team pointed out some weaknesses of the institution. One of them was inadequate library facilities. After a few years the library was upgraded. The collection of books increased. Right now the library contains as many as 12000 books. Last time the post of the librarian was vacant. It was filled in 2010, appointing a regular and full-time librarian. The Peer Team had mentioned the absence of an NCC unit at the college. The institution started the NCC unit in 2011 with 54 cadets, of which 18 seats are reserved for females. The facility for outdoor games was less last time. It was improved when a 400-meters running track was constructed. The construction of a badminton court was taken up and the construction is in progress. The commerce department did not have sufficient number of teachers and the institution appointed one teacher to fill the gap. Commerce faculty has permanent affiliation of the affiliating university. The Peer Team had pointed out the need of research orientation for teachers. Today 9 out of 13 regular teachers hold doctor's degree. The librarian has submitted her doctoral thesis. For boosting employability, the institution ran a computer course namely Tally. Some students of the scheduled castes and scheduled tribes were coached for entry in services.

Procedure for developing institutional plan and involvement of different of different units of the institution.

The Head of the institution summons a meeting of staff members at the beginning of the academic year in which the activities of the institution for the academic are discussed and planning is made. The academic calendar is prepared. Budget is made ready for the year and it is approved by the College Development Council.

Name of the committee	Important decisions taken (last two years)
College Development Council	<ol style="list-style-type: none"> 1. Request for construction of laboratories 2. Tree Plantation in college premises 3. College Academic Calendar 4. Recruitment of college staff 5. Formation of different committees 6. Performance evaluation of staff
Academic work committee	<ol style="list-style-type: none"> 1. Assessment of teacher 2. Assessment of work of administrative staff 3. Research activity of teaching staff 4. Conduct of college examination

6.2.2 Organizational structure of the institution including governing body, administrative setup, and

functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Procedure of recruitment and promotion of teachers

The teachers are appointed through the following process:

1. Workload of the subject verified by the joint Director of Higher Education.
2. Joint Director's sanction for the new post.
3. No-objection certificate from the Joint Director.
4. Permission from the Commissioner for the Specially Back-ward classes.
5. Permission of the Joint Director of Higher Education for advertising the post.
6. Advertisement of the vacant post in at least two leading newspapers.
7. Constitution of the Selection Committee by the University.
8. Applicants are interviewed.
9. Proper candidate is appointed by the Head of the Institution subject to the approval of the affiliating University.
10. After the approval, the Director of Higher Education releases candidate the salary.

Promotional Policies for teaching staff

Teacher	Sr. Grade	Selection grade	Associate Professor
PG, Ph.D.	After 4 years One orientation	After 9 years	12 years 03 years' service Selection grade
PG. M.Phil.	After 5 years	After 10 years	13 years 03 years' service Selection grade
•	6 years after 1 Orientation 1 Refresher	After 11 years Orientation Refresher	14 years 03 years' service in Selection grade

Recruitment and Promotion Procedure for Non-Teaching Staff

Non- teaching staff includes clerks, attendants and peons. Their recruitment and promotion are carried out according to the state government and the university rules.

- The state Government has issued government resolution (GR). The GR clearly states the staffing pattern of the non-teaching staff. Posts are sanctioned depending on the number of students admitted.
- The Joint Director of Higher education, Nagpur arranges camp every year regarding the staffing pattern. Decisions are taken considering the number of admitted students of the college.
- The no-objection certificate from the Joint Director is sought.
- The vacant post is advertised in two newspapers.
- The Employment Exchange is contacted for the list of eligible candidates

- Interview calls are given to the candidates and eligible candidate is selected.
- The selected candidate is appointed initially on probation for a period of two years.
- The proposal for approval is sent to the Joint Director of Higher education.
- The seventh Pay Commission stipulates that a non-teaching employee is to be given time-bound promotion after the completion of 10 years, 20 years and 30 years respectively.

Grievance Redressal Cell for Students:-

There is grievance redressal cell for students. The committee comprises some staff members. Any student can approach the Cell when found necessary. If the complainant so wishes, he/she can drop the complaint in the complaint box. The committee tries the just redressal of the grievance.

File Description	Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development**
- 2.Administration**
- 3.Finance and Accounts**
- 4.Student Admission and Support**
- 5.Examination**

- A. All 5 of the above**
- B. Any 4 of the above**
- C. Any 3 of the above**

D. Any 2 of the above**Response:** D. Any 2 of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP Document	View Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**Response:**

Our institution has various committees/bodies like College Development Council, Staff Council, Cultural Committee, NSS Committee, Sports Committee, Grievance Redressal Committee and the like. Such bodies help in the smooth administration of the institution. This also promotes decentralization of power. The College Development Council (CDC) is the apex body among these. It looks after the most crucial issues and decisions pertaining to the institution. It meets twice in a year. The chairperson of this body is the Chairman of the Education Society. Besides, there are a few members of the Director Board and nominated members of the teaching and non-teaching staff as per the new Universities Act. The Co-ordinator of the IQAC is its member by virtue of his post. Every other committee helps in the administration of the institution. The Staff Council too meets a few times every year. It takes important decisions on many issues.

File Description	Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff****Response:****Welfare Scheme**

The college has different welfare schemes for the regular employees.

1) Leave Facility.

- a) **Casual leave:** Teaching and non-teaching employees are entitled to avail casual leave facilities. Both can have 8 days each a year.
- b) **Medical leave:** Teachers get 30 days a year for the initial twelve years of their service. Non-teaching employees are given commuted leave of twenty days and earned leave of thirty days in a year.
- c) **Leave on average pay:** Besides the Leave on Average Pay (LAP) on medical grounds, teachers are granted plain LAP of ten days every year until retirement
- d) **Maternity and paternity leaves:** Maternity leave is granted for six months and the employee's husband can have 15 days as paternity leave.

2) Medical reimbursement:

There is medical reimbursement facility too.

3) Loan facility:

Employees can have loan from banks for which the institution helps with necessary papers as required by lender.

The employees can also apply for loan from the co-operative credit society here.

Welfare Scheme

The college has different welfare schemes for the regular employees.

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- b) **Medical leave:** Teachers get 30 days a year for the initial twelve years of their service. Non-teaching employees are given commuted leave of twenty days and earned leave of thirty days in a year.
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2) Medical reimbursement:

There is medical reimbursement facility too.

3) Loan facility:

Employees can have loan from banks for which the institution helps with necessary papers as required by

lender.

The employees can also apply for loan from the co-operative credit society here.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 6.67

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	3	0	0

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The quality of any institution depends on the quality of its employees. Performance of every employee counts when the question of the institution's excellence comes. The employees are instrumental in the rise and fall of the institution. The performance of each individual employee is significant if the quality of the institution is to be enhanced. There are no short cuts to success. It is the result of intelligent efforts.

We have here performance appraisal system for teachers. The UGC guidelines state that teachers have to fill in their performance forms which act as self-valuation. Teachers have to give details of orientation and refresher courses completed and seminars, conferences and workshops attended. Publication of books and research projects undertaken are to be mentioned. Teachers are given time-bound promotion taking into account their performance. Scheme of the time-bound promotions is as under.

	First Promotion	Second promotion	Associate profess
1. Teacher with Ph. D	04 Years	09 Years	12 Years
2. Teacher with M.Phil.	05 Years	10 Years	13 Years
3. NET.SET	06 Years	11 Years	14 Years

The non-teaching employees too have time-bound promotion subject to some conditions. The Head of the

Institution prepares their confidential reports. The decision of the promotion is taken at the meeting of the College Development Council.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Internal Control and Internal Check

We have here an internal audit mechanism. An authorized Chartered Accountant does this annually. The Bank account of the Institution is jointly maintained by the principal and the Chairperson of the management.

Types of Audit:-

A] Internal Audit- The annual audit is done internally by the auditor appointed by the parent society. He is a chartered Accountant. The name of the firm is *S.V.Mahajan and company, Chartered Accountants Lalita Tower, near Gopal Krishna mandir, Ambapeth, Amravati.*

B] Audit by Senior Auditor- The audit of the salary and non-salary grant released to the college is done by the senior auditor Higher education, Nagpur.

C] Audit by the Auditor General- the audit of the grants is done by the Auditor general.

Assessment of salary by Joint Director, Higher Education Office: - Assessment of salary and non-salary grant payable to college is done by the office of the Joint Director, Higher Education, Nagpur every year.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Our college is a rural one with Arts and Commerce faculties. The State government releases the salary grant every month. Five percent of the salary is admissible as non-salary grant since five years. Sundry expenses of the college are met using the fund from the term fee. There are recurring expenses like stationery, power tariff, maintenance of equipments etc.

As a whole our financial resources are limited. These resources are stated hereby-

1. Salary/non-salary grant from the state Government.
2. Tuition fees and other fees.
3. UGC grants under various schemes.
4. Interest on bank deposit and common fine.
5. Reimbursement of tuition fees from government.

Utilization of funds

As mentioned before, our financial resources are limited. Therefore, strategy is to be framed for the optimum utilization of the available resources. The strategy we follow is given here.

1. Budgeting of funds

Budget is prepared every year taking into consideration the probable receipts and expenditures. This budget is approved at the meeting of the College Development Council at the beginning of the academic session. Expenditure is met adhering to the provision made in the budget.

2. Formation of committees:-

We have committees here like Purchase committee, Library committee and Sports committee. The Purchase committee makes sure that expenditure is made where it is required. This way, proper utilization is made.

3. Internal Check system:-

This helps in the proper use of sanctioned amount without exceeding the limit. Quotations help in the proper use of finance.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The institution has an internal quality assessment cell which is responsible for the continuous sustenance of quality at the institutional level. It endeavours to maintain and sustain quality culture

a) IQAC sees that there is transparency and accountability in administration. The admission process and scholarship facility are functioning well. We have Master Software, College Management System, Library Management System, Salary Management System, etc. that are functional.

b) The institutional IQAC takes care that there should be no discrimination on account of gender, caste or religion. Incidents of ragging or sexual harassment never took place in the institution. No gender-based discrimination has been noticed so far. The Cell hopes that inculcation of values, patriotism, communal harmony and national integrity can be achieved by observing the birth / death anniversaries of the great men of the country.

c) To keep pace with the changing global scenario, our country is going digital. The IQAC Knows this well. There are a few ICT tools which the teachers here have begun to use. ICT awareness is roused in students too.

d) The IQAC of the institution acknowledges full well that education has to be student-centric. The stakeholders must have free and safe atmosphere. This was made possible with the installation of Closed Circuit TV cameras within the building. Such (CCTV) cameras have been installed in most of the classrooms too.

e) The library is hub of knowledge for students. The institution has made available Wi-Fi connectivity liberally to everyone in the campus. Anyone can use it to explore new knowledge in this digital world. The library has facilities like Internet, OPAC and N-LIST. It has the Library Management System (LMS) and it is partially automated.

f) The performance and progress of any institution can be measured with the help of feedback. It points mainly to the shortcomings and frailties. Thus feedback offers opportunity for improvement and repair. The IQAC values the views, suggestions and recommendations coming in the form of feedback.

g) Extension activities play a key role in establishing the ties of the college with the outside world. The activities may take the form of community service and other outreach programmes. The NSS takes up programmes like cleanliness drive, eradication of superstition, population control awareness, tree plantation and so on.

h) The IQAC insisted on the necessity of better facilities for sports and games because a healthy mind can be found in a healthy body only.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The syllabus is designed by the affiliating University. The affiliated institutions have no liberty to make alterations in it. This means that these institutions simply have to follow it without any protest. The world is marching towards space age and cloning technology. Learning too will have to keep pace with such advancements around. The educational scene undergoes changes day by day. To cope up with this changing scene a lot of changes are to be made. Learning today tends to be more student-centric. Every educational institution has got to adopt itself to the changes happening around in order to make the teaching learning process more effective and result oriented. In our march tirelessly towards perfection, we have limited resources and ICT tools.

The IQAC has got to play a vital role in the enhancement of quality. The academic calendar of the University acts as guide to every institution affiliated. The IQAC sees that curriculum delivery is done effectively. The teaching plan is prepared by teachers and teaching is taken up accordingly. Teachers take care to complete the syllabus in time. The academic committee works under the guidance of the Principal and IQAC. Periodic meeting are held to discuss various matters and to take decisions. Teachers are given representation in the IQAC. Various things are discussed in the meetings. External experts too are given representation. The teachers take the responsibility to carry out the taken decisions. At the IQAC meeting the IQAC members share their feedback on the issues cropping up during the implementation of academic and support activities. They also share their views. The feedback collected from stakeholders are also considered. The IQAC feels that this system will help in the enhancement of quality in teaching learning process. The IQAC has felt that the use of ICT tools is less. Increased use of ICT tools is needed by teachers and ICT infrastructure has to be augmented. Computers here are limited. There are two interactive boards. Teachers use mostly the traditional method of instruction. Students are motivated to improve their knowledge and are advised to refer to books in the library. They are given homework too. Most students possess smart phones and therefore they are able to find solution to difficulties using the Internet. They are also free to approach the faculty. The stark fact is that most students are from financially weaker sections of the society. ICT tools have not reached them amply. The institution will require more computers as it has just 22 of them for the use of students.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year**Response:** 0.4**6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
01	0	01	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

Post accreditation quality initiatives

Our first cycle of accreditation was in 2004 and we were awarded C grade. This is our second cycle of accreditation. In several aspects we have made improvement.

1. Infrastructure has increased with the addition of a few more classrooms.
2. A separate section was built for library and reading room.
3. A 400-meters running track has been constructed.
4. Equipment like Xerox machines, some PCs, generator etc. were purchased.
5. The campus is Wi-Fi-enabled.
6. Surveillance of CCTV cameras.
7. ICT tools like Interactive Boards, OHP and projector arrived.

I) Library facilities improved with INFILIBNET, N-LIST, and OPAC, reprographic facility etc. and it is partially automated.

j) Use of ICT in administration is used for various purposes.

k) Some regular and full-time appointments were made.

l) A regular and full-time librarian was appointed and the number of books increased.

m) Coaching for entry in services was given to students. Tally, Communication Skill and Personality Development were conducted about ten years back.

n) NCC unit opened in 2011 with 54 cadets.

o) Sports persons made some feats and the NSS unit was adjudged the best at the university level, with an award for the Programme Officer.

p) The institution was awarded by the local Municipal Council under *Swachh Bharat Abhiyaan*.

q) We have now vermicompost and rain water harvesting system.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 5

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	01	01	01

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

Any additional information

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

a) Safety and security

a) The institution is under CCTV camera surveillance.

b) It has a watchman for security purposes.

c) The college campus is protected by a fencing of barbed wire.

d) Identity cards are issued to students and they are expected to follow the dress code implemented by the institution.

b) Counselling:-

- a) The institution has an Anti-sexual Harassment Committee to prevent instances of sexual harassment.
- b) The institution organized programme relating to sexual harassment in co-ordination with police personnel and a lawyer.
- c) There is an anti-ragging committee which is active to look into instances of ragging.

c) Common room-

The institution has provided a Common Room for girl students with requires facilities.

a) Safety and security

- a) The institution is under CCTV camera surveillance.
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c) Common room-

The institution has provided a Common Room for girl students with requires facilities.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy

sources**Response: 0**

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 7514

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs**Response: 4.99**

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 375

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 7514

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Waste management is the act of collection, transportation, and disposal of any sort of waste. The disposal of waste in a safe way has become a matter of concern for all concerned across the country. Today, a lot of materials that we consider waste are recyclable. That which remains after recycling is the waste that is hazardous and has to be disposed of safely. In today's world of environment consciousness and sustainability waste management has become imperative.

Solid Waste Management:-

There are dustbins placed here and there for the collection of paper waste, plastic waste and other waste.

The waste is disposed of properly.

1. Weeding is done now and then.
2. Vermicompost is processed and is used in our own garden.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:-

Rain water harvesting:-

Scarcity of water is a global issue caused by mainly global warming. Decreased rainfall causes water scarcity. Rainwater generally reaches drains, streams and rivers and finally the ocean. Much of the rain water is collected and allows seeping into the ground. Water harvesting is a simple operation by which rain water is collected underground which will increase the ground water level. The flowing rain water is redirected into a pit. Rain water harvesting is really a cheap and easy 'technology' which can make up for water scarcity in future. Water collected on the terrace is collected down through pipes and this water reaches a pit.

7.1.7 Green practices

- **Students staff using**
 1. **Bicycles**
 2. **Public Transport**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rain water harvesting:-

Scarcity of water is a global issue caused by mainly global warming. Decreased rainfall causes water scarcity. Rainwater generally reaches drains, streams and rivers and finally the ocean. Much of the rain water is collected and allows seeping into the ground. Water harvesting is a simple operation by which rain water is collected underground which will increase the ground water level. The flowing rain water is redirected into a pit. Rain water harvesting is really a cheap and easy 'technology' which can make up for water scarcity in future. Water collected on the terrace is collected down through pipes and this water reaches a pit.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Green practices

Globally, ecology is in danger. Threats like global warming and the question of waste disposal pose challenges. Green practices are meant to foster environmental awareness and eco-friendly lifestyle. Sustainability has become a pertinent issue in human beings these days.

- **Students staff using**

1. Bicycles:-

Most students here are from rural areas. Students from the adjacent villages come to college either on bicycle or on foot.

2. Public Transport:-

Our institution is situated on Wardha - Yavatmal road which is currently becoming a highway. A good many number of students use state transport buses to reach the college and go back home. There are transport buses from several nearby villages to college.

3. Plastic-free campus:-

It is our endeavour to keep the college premises plastic-free. Plastic, as everyone knows, is toxic to the environment.

4. Paperless office:-

The world today has gone digital. Much of the work everywhere has become online. Owing to this increasing 'online culture', the use of paper has become an accident.

Green landscaping with trees and plants:-

Our institution enjoys the companionship of many trees and plants. There are sundry trees around and a

sizeable number of teaks. Many trees and shrubs were cut off when the widening work of the road was in progress.

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.52

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.24	0.14	0.20	0.15	0.11

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Any additional information	View Document

7.1.12	
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff	
Response: Yes	
File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website	
Response: Yes	
File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations	
Response: Yes	
File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics	
Response: No	
7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions	
Response: Yes	
File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 14

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
05	03	02	03	01

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The national festivals are observed here in full reverence and piety. The greatness of a human being is judged by his or her deeds. The observance of national festivals is intended to inculcate national and human values. The message of truth, non-violence, love, peace and righteous conduct is conveyed. Great personalities made their lives great by great deeds. They teach us that we too can become great like them if we conduct ourselves as they did. The Independence Day is celebrated with flag hoisting. Staff and students assemble to pay homages to the freedom fighters. The 2nd of October is observed as the birth anniversary of Mahatma Gandhi and Lal Bahadur Shastri. August 12 is observed as the birth anniversary of Dr. S.R. Rangnathan, father of library science in India. Floral tributes are paid to both. The Republic Day too is observed in all solemnity. The National Flag is unfurled. The freedom fighters are once again remembered along with the members of the Constituent Assembly. Recently there is a growing tendency to clamour for rights and neglect duties. People became over-conscious about their rights and began to forget duties. The ten Fundamental Duties were incorporated in the Constitution owing to this. The birth anniversary of the second president of the country, Dr Radhakrishnan is observed as Teachers Day. The 6th of December is observed as the death anniversary of the drafter of the Indian constitution, Dr B. R. Ambedkar. Such festivals and anniversaries tend to promote universal values, communal harmony and social cohesion.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and

auxiliary functions**Response:**

The institution maintains transparency in its functions to maintain transparency in financial matters; the institution has the College Development Council to look after the various aspects of the college. Expenditure is discussed and sanctioned in the meeting of the Council. There is the Purchase Committee which is in charge of the purchase head. Then there are the internal and external audits.

There is division of labour in the administrative matters. The head of the institution divides work and distributes them among the office staff. Teachers engage classes and students are free to express their views on what is taught. Students are encouraged to approach teachers with doubts. Such doubts are cleared and the students are prompted to raise more doubts.

7.2 Best Practices**7.2.1 Describe at least two institutional best practices (as per NAAC Format)****Response:****Kargil Vijay Din-26 July.****2.Objectives of the Practice**

- a. Instilling the spirit of patriotism.
- b. Encouragement to the younger generation for serving the motherland.
- c. Promotion of the feelings of the service of the nation.
- d. cautioning the people of the secret designs of countries that are inimical and passive to the country.

3.The Context

In today's world of jingoism and animosity, defence of one's motherland is imperative.

4. The Practice

Our Institution observes the Kargil Din in solemnity and sobriety. Students who are desirous

of serving the nation by joining the defence services have opportunity for grooming themselves physically under the guidance of some qualified trainer. Those who are capable of traversing the obstacles successfully are able to prove their mettle and determination.

5. Evidence of Success

A few students found entry in the armed forces.

6. Problems Encountered and Resources required

More funds are required for ample facilities for training.

Environmental Sustainability

1. Title of the Practice :

2. Objectives of the Practice

1. Providing more oxygen to the atmosphere
2. Improvement in air quality
3. Preservation of soil
4. Creation of environmental consciousness in students and other people.

3. The Context

Our Institution is adjacent to many factories of Maharashtra Industrial Development Corporation. It simply means that there is a lot of pollution taking place each day. The pity is that this pollution goes on escalating. It is here that plantation of trees plays a major role. Besides deforestation too is on the increase. The presence of carbon dioxide and carbon monoxide in the atmosphere invites maladies of various sorts. Green houses have increased across the world with a view to arrest to adverse effect of ultra-violet rays and related dangers.

4. The Practice

Photosynthesis releases a lot of oxygen into the atmosphere. Trees and plants take in carbon dioxide and supply oxygen which is required by humans and animals. Water is conserved and soil erosion is blocked. Again, trees can help in the prevention of flood. They provide food, protection and shelter to many creatures including humans.

We plant some trees in the vicinity of the institution and nurture them. Volunteers spread the environmental conservation of bio-diversity and sanitation in several villages.

5. Evidence of Success

The NSS/NCC volunteers of the Institution planted saplings in a few villages nearby and made the villagers aware of the necessity of tree plantation and conservation of water.

6. Problems Encountered and Resources required

Some problems are faced in the practice. Sometimes proper locations are not spotted for the plantation. Ignorance of people regarding the plants, the rooting patterns, their foliage etc. pose problems. Untimely plantation is another issue. Some plants need shelter and watering for longer periods.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Cleanliness Drive

'Cleanliness is next to godliness' goes the saying. Our institution has always been committed to cleanliness. Students seeking admission here are from villages where hygiene is pushed to the back seat. Most villagers are agriculturalists to whom cleanliness is almost alien. Many villagers keep their livestock close to their houses. This is indeed a challenge to health and hygiene. Students from this background reach the college. The NSS unit of the college lays much stress on health and hygiene. Villagers are made aware of the necessity of cleanliness in day-to-day life. On Gandhi Jayanti, some cleanliness activities are undertaken by the college. premises are cleaned.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

Our institution was established to impart higher education to children belonging to the rural background in the district of Wardha. The College started functioning in a school building with a few students and the faculty of Arts. With the passage of time, the college grew and today the institution has infrastructure of its own with the addition of Commerce faculty and a strength of over 1000 students. In the 1st cycle of accreditation in 2004, we secured C grade and now we are grooming ourselves for the 2nd cycle.

With this positive note, we subject this Self-Study Report.

Concluding Remarks :

We here furnish some information which will project the salient features of our Institution.

- We have a successful water harvesting project.
- Energy Conservation awareness is created with the use of LED lamps.
- Vermicompost to promote eco-friendly environment.
- Wi-fi facility.
- Publication of College magazine, 'Yeshwant'.
- The institution was awarded by the Local Municipal Council for cleanliness.
- One teacher chosen as Brand Ambassador for the Municipal-level Swachh Bharat Abhiyan.
- The fond memories of the martyrs of Kargil are cherished at the college in July.
- Blood donation and check-up camp held.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>0</td> <td>0</td> <td>0</td> <td>01</td> </tr> </tbody> </table> <p>Remark : Appointment of Dr Kanchan is considered based on the declaration. She counts in 2014-15 and again in 2017-18. The authority attached with the SSR (in regional language) specified Dr Kanchan on BoS for 2011 to 2015 and again in 2018-19.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	1	1	1	1	1	2018-19	2017-18	2016-17	2015-16	2014-15	01	0	0	0	01
2018-19	2017-18	2016-17	2015-16	2014-15																	
1	1	1	1	1																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
01	0	0	0	01																	
1.4.1	<p>Structured feedback received from</p> <p>1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise</p> <p>Answer before DVV Verification : A.Any 4 of the above</p> <p>Answer After DVV Verification: A.Any 4 of the above</p>																				
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website</p> <p>Answer After DVV Verification: D. Feedback collected</p>																				
2.1.2	<p>Average Enrollment percentage</p> <p>(Average of last five years)</p> <p>2.1.2.1. Number of students admitted year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>758</td> <td>714</td> <td>463</td> <td>1019</td> <td>973</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	758	714	463	1019	973	2018-19	2017-18	2016-17	2015-16	2014-15					
2018-19	2017-18	2016-17	2015-16	2014-15																	
758	714	463	1019	973																	
2018-19	2017-18	2016-17	2015-16	2014-15																	

369	399	268	387	383
-----	-----	-----	-----	-----

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1120	1120	1120	1120	1120

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
440	440	440	440	440

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
730	690	440	1000	944

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
220	220	220	220	220

Remark : As per the Maharashtra State policy, 50 % of the sanctioned intake is earmarked for reserved category as per GOI/State Govt rule year-wise. Read with 2.1.2 this number is 220 per year. Number of actual students admitted from the reserved categories year-wise cannot be more than Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise. The number of actual students admitted from the reserved categories year-wise during the last five years is hence restricted to 220.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

2.3.2.1. Number of teachers using ICT

Answer before DVV Verification : 8

Answer after DVV Verification: 1

Remark : The HEI was requested to provide a self attested list of the teachers using ICT enabled facility (for teaching and lecturing) along with the SUBJECT for they use ICT (and the installed facility). This has however not been provided. The HEI link is non operational and generates "404 Component not found" error. The ppt pdf attached is considered for prof Dabade.

2.3.3	<p>Ratio of students to mentor for academic and stress related issues</p> <p>2.3.3.1. Number of mentors Answer before DVV Verification : 13 Answer after DVV Verification: 10</p>																				
2.4.2	<p>Average percentage of full time teachers with Ph.D. during the last five years</p> <p>2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years Answer before DVV Verification:</p> <table border="1" data-bbox="306 551 1046 685"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>9</td> <td>9</td> <td>8</td> <td>8</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 763 1046 898"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>9</td> <td>8</td> <td>8</td> <td>6</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	9	9	9	8	8	2018-19	2017-18	2016-17	2015-16	2014-15	9	9	8	8	6
2018-19	2017-18	2016-17	2015-16	2014-15																	
9	9	9	8	8																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
9	9	8	8	6																	
2.4.3	<p>Teaching experience per full time teacher in number of years</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 26.08 years Answer after DVV Verification: 300 years</p>																				
2.6.3	<p>Average pass percentage of Students</p> <p>2.6.3.1. Total number of final year students who passed the examination conducted by Institution. Answer before DVV Verification : 435 Answer after DVV Verification: 122</p> <p>2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution Answer before DVV Verification : 962 Answer after DVV Verification: 146</p> <p>Remark : Only Current Year data (2018-19) is required and is considered.</p>																				
3.3.3	<p>Number of research papers per teacher in the Journals notified on UGC website during the last five years</p> <p>3.3.3.1. Number of research papers in the Journals notified on UGC website during the last five years Answer before DVV Verification:</p> <table border="1" data-bbox="306 1895 1046 2029"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>07</td> <td>06</td> <td>02</td> <td>03</td> <td>03</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	07	06	02	03	03										
2018-19	2017-18	2016-17	2015-16	2014-15																	
07	06	02	03	03																	

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.4.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
03	01	0	0	01

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	6	0	1	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	0	1	1

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	10	6	11	6

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	7	5	8	6

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
239	194	238	430	707

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
239	194	238	343	487

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 4

Answer after DVV Verification: 03

Remark : As per the HEI statement in the response dialogue box and the data attached with the Metric in response. As per the attached photographs only seminar hall and 02 other rooms have LCD fitted.

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
165.05	133.21	108.11	118.74	107.11

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

0.66	0.91	0.19	0.73	0.25
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Remark : As per the HEI data attached with the Metric 4.3 in response.

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
165.05	133.21	108.11	118.74	107.11

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
7.28	12.95	7.59	7.96	9.04

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
250	220	120	150	100

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
50	65	56	50	60

5.2.2 Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education

Answer before DVV Verification : 50

Answer after DVV Verification: 29

Remark : As per the HEI statement in the response dialogue box and the data attached with the Metric in response.

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
05	0	03	05	14

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	00

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
25	10	10	20	25

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
25	10	10	20	25

Remark : The HEI was requested to attach list of the students qualifying in the year 2017-18 and e-copies of the qualifying exams claimed in 2018-19. Both these to be counter signed by the principal. However the HEI has not attach any document in proof of its claim.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
14	14	13	09	13

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	4	3	3

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

Remark : The HEI was requested to provide reports & photographs (captioned and signed by the principal) of the meetings along with the Agenda and proceedings the Association proceedings as claimed, signed by the president of the Assoc and the principal. The HEI was also advised to include report on the meetings with photographs. The HEI was required to provide Bye Laws of the association and the account number along with statement of accounts for the year 2018-19. None of the above have been provided.

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Student activities and Yoga are not professional development / administrative training programs organized by the Institution for teaching and non teaching staff and not considered.

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	4	1	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	3	0	0

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
09	09	08	02	02

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
01	0	01	0	0

Remark : Only activity encouraging paper presentation by the students and Mock programme for development of leadership qualities are considered.

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
02	02	02	01	01

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	01	01	01

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination

7. Special skill development for differently abled students
 8. Any other similar facility (Specify)

Answer before DVV Verification : C. At least 4 of the above
 Answer After DVV Verification: C. At least 4 of the above

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years
 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	4

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : As per the HEI statement in the response dialogue box and the data attached with the Metric in response.

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	2	2

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

15	12	10	10	11
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Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
05	03	02	03	01

Remark : The HEI was requested to attach reports signed by the coordinator and the principal for each of these. Photographs were also to be attached. Activities conducted through or involving NSS and NCC could not to be considered in this Metric. Copy of circular/brochure/ report of the initiative/ photos of the initiatives/ news report published was advised to be provided. The HEI has attached 01 page write up and not furnished any details as requested. The DVV recommendations are based on the data with 6.5.3

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the institution across all programs during the last five years</p> <p>Answer before DVV Verification : 15</p> <p>Answer after DVV Verification : 36</p>																				
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> </tr> <tr> <td>15</td> <td>15</td> <td>15</td> <td>15</td> <td>15</td> </tr> </table> <p>Answer After DVV Verification:</p> <table border="1"> <tr> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> </tr> <tr> <td>02</td> <td>02</td> <td>02</td> <td>02</td> <td>02</td> </tr> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	15	15	15	15	15	2018-19	2017-18	2016-17	2015-16	2014-15	02	02	02	02	02
2018-19	2017-18	2016-17	2015-16	2014-15																	
15	15	15	15	15																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
02	02	02	02	02																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <tr> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> </tr> <tr> <td>730</td> <td>690</td> <td>440</td> <td>1000</td> <td>944</td> </tr> </table> <p>Answer After DVV Verification:</p> <table border="1"> <tr> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> </tr> <tr> <td>220</td> <td>220</td> <td>220</td> <td>220</td> <td>220</td> </tr> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	730	690	440	1000	944	2018-19	2017-18	2016-17	2015-16	2014-15	220	220	220	220	220
2018-19	2017-18	2016-17	2015-16	2014-15																	
730	690	440	1000	944																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
220	220	220	220	220																	
2.3	Number of outgoing / final year students year-wise during the last five years																				

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
139	138	57	319	264

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
146	140	63	318	268

3.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
14	14	14	14	14

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
12	12	12	12	12

3.2 Number of sanctioned posts year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
15	15	15	15	15

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
13	13	13	13	13

4.1 Total number of classrooms and seminar halls

Answer before DVV Verification : 12

Answer after DVV Verification : 11

4.2 Number of computers

Answer before DVV Verification : 30

Answer after DVV Verification : 22

4.3 Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
165.05	133.21	108.11	118.74	107.11

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
44.74	28.89	25.79	28.44	36.9

NAAC